

2017 M-SCEA Annual Election Rules

NOMINATIONS

1. Nominations must be submitted **in person** no later than **5:00 p.m., Tuesday, March 14, 2017**, by nominee or designee. The Nomination Form Register must be signed by nominee or designee at the time the nomination form is placed in the designated receptacle for nomination forms. 2. Nominees are required to meet all qualifications as specified in the M-SCEA Bylaws. 3. Name of candidate, as provided on nomination form, shall appear as same on ballot.

All candidates are requested to submit an article of no more than 100 words to the Election Committee for publication to the membership. This article must be delivered to the M-SCEA office **no later than 5:00 p.m., Tuesday, March 14, 2017**.

BALLOTS

Annual election ballots will be mailed from M-SCEA on **Thursday, March 30, 2017**.

VOTING

1. The M-SCEA Distribution Association Representative (or Designee) shall conduct all voting beginning **MONDAY, April 3, 2017 through Friday, April 7, 2017**. 2. The M-SCEA Distribution Association Representative (or Designee) shall have each member initial the membership list **when the ballot is distributed**. 3. It shall be the responsibility of the M-SCEA Distribution Association Representative (or Designee) to return all marked ballots and membership list (in a sealed envelope) to M-SCEA no later than **5:00 p.m., Friday, April 7, 2017**. 4. Ballots shall be tallied by the Elections Committee beginning at **3:00p.m., Friday, April 7, 2017**. Candidates and/or designated representatives of candidates may observe this procedure.

ELECTION RESULTS

1. The Chairperson shall report election results to the President (or designee), who shall announce all results immediately. 2. In the event of an uncontested race, the M-SCEA Representative Assembly may elect a candidate by acclamation.

ASSOCIATION FACILITIES AND STAFF

Association staff shall not be available for campaign assistance. Association guidelines for qualified candidates are as follows:

1. No campaign/political material will be sent through intra-school mail system or SCS email. 2. Two (2) copies of all campaign materials will be filed with the Executive Director (one copy for M-SCEA files; one copy for SCS Labor Relations). 3. Each candidate is entitled, upon request, to a free set of mailing labels with school addresses and a list of Association Representatives with home and school phone numbers. 4. M-SCEA does not maintain large quantities of mailing envelopes or copy paper; therefore, each candidate should purchase these items. 5. Candidates may purchase paper bags from M-SCEA at cost. Requests shall be made in writing to the Executive Director at least twenty-four (24) hours in advance. Failure to comply with Association guidelines and election rules can result in disqualification as a candidate.

QUALIFICATIONS

1. Nominee must be a member of M-SCEA in accordance with M-SCEA By-laws, Article VI. 2. School Director candidate must be assigned to grade level school(s) for which he/she seeks office. 3. Incorrect information submitted on nomination form may result in investigation or invalidation of nomination.

CAMPAIGN PERIOD

Campaign materials may be distributed **on M-SCEA premises** (during the day of the **MARCH 2017 M-SCEA REPRESENTATIVE ASSEMBLY**) **between the hours of 8:30a.m. and 5:00p.m.** No signs or posters may be displayed on the premises except during the Representative Assembly. [See Item #1 under "Association Facilities & Staff" for related restrictions]. Nothing is to be taped to the walls.

OPPORTUNITY TO ADDRESS ASSEMBLY

If a candidate so chooses, he/she may address the **MARCH 14, 2017 Representative Assembly for one (1) minute each**. A candidate's time allotment cannot be given to another candidate, regardless of position.

2017 OPEN POSITIONS

All positions are a two-year term:

President
Secretary
Treasurer

Elementary School Directors (2)
Middle School Director (1)
Principal/Asst. Prin./Supervisor/Consultant (1)
Mental Health/Support Professional (1)
Education Support Professional (1)

For information or assistance, please contact M-SCEA @ 901-454-0966, Ext. 50